

**LIMERICK COUNTY COUNCIL**

**LOCAL GOVERNMENT (Planning & Development) ACT 2000**

**PLANNING AND DEVELOPMENT REGULATIONS 2001**

**APPLICATION FOR LICENCE in accordance with Part XVI of the  
Planning and Development Act 2000.**

Unless every question set out below is answered correctly and in full, it will not be possible to make a decision on the application.

Partial and/or incorrect replies will cause delay in the processing of you application.

Applicant's Name: .....

Address: .....  
.....

Telephone No. ....

E-mail: .....

Address for correspondence (if different from above): .....  
.....  
.....

Name of Promoter (if different from above): .....  
.....

Address: .....  
.....

Telephone No.: .....

E-mail: .....

Location of Venue: .....

Type of Event: .....

Date of Event: .....

Duration of Event: .....

(Please state times at which the event is proposed to commence and conclude)

.....

Anticipated number of Audience: .....

Legal Interest of applicant in the venue: .....

.....

.....

(If applicant is not the owner or occupier of the venue, state name and address of owner/occupier and include documentary evidence of owner/occupier's consent to the holding of the event)

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.....

To: Secretary  
Limerick County Council

I hereby make application for a licence in accordance with Part XVI of the Planning and Development Act 2000 and declare that the foregoing particulars are correct to the best of my knowledge.

Signed: .....

Date: .....

See attached notes for the guidance of applicants

## **LIMERICK COUNTY COUNCIL**

Application for licence in accordance with Part XVI of the Planning and Development Act 2000.

Notes for the guidance of applicants.

1. An application must be made at least 16 weeks prior to the date for the holding of the event to which the application relates.
2. Within the period of 2 weeks before applying for a licence, the applicant shall publish a notice of intention to submit an application in one local and one national newspaper. The notice must contain as a heading the name of the Planning Authority and that the applicant is applying for a licence to hold an event in accordance with part XVI of the Planning and Development Act 2000.
3. The notice must state that the application may be inspected and a submission or observation may be made during office hours at the offices of the Local Authority for a period of 5 weeks from the date of receipt of the application and shall include name of applicant, location of venue, type of event, date of event, anticipated number of audience.
4. The application shall be accompanied by the relevant page of each newspaper containing the notice.
5. The application shall be accompanied by a draft plan for the management of the event prepared in accordance with the appropriate code or codes of practice and including –
  - I. The names and responsibilities of the event controller, the event safety officer and their deputies,
  - II. A draft site emergency plan.
  - III. A draft traffic management plan.
  - IV. A draft safety strategy statement.
  - V. A draft environment monitoring programme for before, during and after the proposed event and,
  - VI. Provision for the removal of structures and the carrying out of any works for the reinstatement of the venue subsequent to the event, for the full clean-up of the surrounding area and for any remedial works arising from any damage caused to public property, facilities or amenities associated with the event.

6. The application shall be accompanied by a copy of site location map of sufficient size and containing details of related sites and features in the vicinity of the venue, to a scale of not less than 1:1000 in built up areas and 1:2500 in all other areas and marked clearly to show such related site or features, and drawings to an appropriate scale of the venue, including a site layout plan and a viewing accommodation plan.
7. 6 copies of the application and accompanying documents, maps and drawings shall be submitted.
8. Fee of €2,500