

**LIMERICK COUNTY COUNCIL**

**PLANNING & DEVELOPMENT CONTROL**

**Tel: 061-496347, Fax: 061-496006**

**APPLICATION TO ERECT, CONSTRUCT, PLACE AND MAINTAIN A  
HOARDING OR SCAFFOLD ON A PUBLIC ROAD/FOOTPATH**

**Application for: Hoarding Licence  Scaffolding Licence**

**New Licence  Extension of Existing Licence**

**Original Licence No.**

**Applicant:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Contact Tel No:** \_\_\_\_\_ **Fax No.** \_\_\_\_\_ **E-Mail.** \_\_\_\_\_

*If the works are to be carried out by a contractor, please complete the following:*

**Name of Contractor:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
\_\_\_\_\_

**Contact Tel No:** \_\_\_\_\_ **Mobile No.** \_\_\_\_\_ **Fax No.** \_\_\_\_\_

**Exact location of proposed works:** \_\_\_\_\_  
\_\_\_\_\_

**Purpose of Works:** \_\_\_\_\_

|  | <u>Roadway</u>      | <u>Footpath</u>     |
|--|---------------------|---------------------|
| <b>Maximum Width of Proposed Scaffolding/Hoarding:</b> | _____ <b>Metres</b> | _____ <b>Metres</b> |
| <b>Total Length of Proposed Scaffolding/Hoarding:</b>  | _____ <b>Metres</b> | _____ <b>Metres</b> |

**P.T.O./**

Are Disc Parking Bays Affected: Yes  No:  If yes how many \_\_\_\_\_

Is work in compliance with a Dangerous Building Notice Yes  No:  If yes date of notice \_\_\_\_\_

Is a Bond/Deposit provided with a condition of planning Yes  No:  If yes receipt. no. \_\_\_\_\_

Are trees affected or located Adjacent to the proposed Scaffolding/Hoarding Yes  No:  T.P. No \_\_\_\_\_

Are traffic lights/public lighting standards affected Yes  No:

Are fire hydrants affected Yes  No:

Proposed date, scaffolding/hoarding to be erected: \_\_\_\_\_

Proposed date, scaffolding/hoarding to be removed: \_\_\_\_\_

**The following must accompany this application:**

- i. A detailed plan sketch showing the location of the proposed hoarding/scaffolding, its exact dimensions and if applicable the extent and layout of the temporary pedestrian footpath, including ramps, signage and guardrails.
- ii. A Work Method Statement/Traffic Management Plan (see note 1)
- iii. Copy of Insurance Policy Endorsement (see note 2)
- iv. Application Fee (see note 3)

I hereby apply for a licence to erect, construct, place and maintain a hoarding/scaffolding and for use on the public road/footpath at the location specified above. I agree to be bound by the general conditions as specified and any specific conditions imposed by Limerick County Council and to comply with the provisions of the agreed Works Method Statement/Traffic Management Plan.

I hereby under take to maintain a public liability insurance policy with a minimum value of €6.5 million for a single claim indemnifying Limerick County Council against all claims, proceedings, losses or expenses or whatever nature in respect of all works to which this licence applies.

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Name:** \_\_\_\_\_  
**(Block Capitals)**

**Note 1: Work Statement/Traffic Management Plan:**

Where it is proposed to locate a Hoarding/Scaffolding on or near a roadway a Work Method Statement/Traffic Management Plan which includes the following must be submitted.

- Arrangements for site deliveries including time of day restrictions, vehicle queuing arrangements etc.
- Provision for on street storage of materials, skips, machinery, etc
- Proposed arrangements to ensure minimum impact on traffic flow.

**Note 2: Insurance Requirements:**

The Licensee shall and hereby does indemnify Limerick County Council against all responsibility in respect to injury of persons or property arising in conjunction with this licence. The minimum indemnity for a single accident shall be €6.5 million.

An Endorsement must accompany each application, confirming that the Applicants Public Liability Policy is extended to provide indemnity to Limerick County Council in respect of any legal liability which may attach to them arising out of the negligence of the Applicant or of their Agents.

**Note 3: Application Fee:**

**Charges**

**Scaffolding/Hoarding:**

Annual fee of €1250 payable on receipt of licence as per Section 254 of the Planning and Development Regulations 2001, or €125 per month if licence is required for less than 1 year.