

Appendix 1 - Principle Activities by Directorate

COMMUNITY & ENTERPRISE, CORPORATE SERVICES AND HUMAN RESOURCES

County Development Board

- Implementation of the County Development Board Strategy
- Broadband Development
- County Limerick Local Sports Partnership
- Social Inclusion Activities
- Implementation of the National Strategy for Children
- County Play Policy
- Anti-Poverty Learning Network
- Rural Transport Initiative
- County Limerick Community and Voluntary Forum
- Village Renewal Grants
- Twinning of Local Authority Areas

Library Service

- 25 Libraries: (5 full-time branch libraries, 15 part-time branch libraries, 5 library centres).
- A mobile library service.
- School library service to 116 primary schools
- Public Internet Access points in 10 libraries
- Information and reference service, computer & study facilities
- Special collections including Junior and Adult Literacy support collections, accessible format material – talking books, large print, and dual language.
- Local Studies and Archives service.
- Children's Book Festival including an annual programme of writing, art, craft and dance & music workshops.
- Programmes of Exhibitions, Book Clubs & Writer Visits
- Community Arts and Participation events including Seachtain na Gaeilge, Bealtaine Festival, Anti-Racism Events, Heritage Week.

County Arts Office

- Artist in Schools Residence programme; Composer/Musician in Residence; Writer in Residence programme
- Eigse Michael Hartnett Literary Festival & Poetry Award
- Support and advice centre for professional artists living and working in the county
- Co-ordinating "Per Cent for Art Scheme" for art works on infrastructural projects
- Arts Grants and Individual and Arts Organisation Bursaries
- Resource funding and support for Foynes Irish Coffee Festival, Lough Gur Storytelling Festival, Kilmallock Festival and Newcastle West Arts Festival.
- Bealtaine Festival for active age
- Arts Health Initiative for people with disabilities
- Series of exhibitions, concerts and readings throughout the county
- Series of lectures on architectural design, past and present

Corporate Services

- Corporate Communications
- Meetings Administration and support for Members
- Freedom of Information Requests
- Internal Audit
- Higher Education Grants
- Register of Electors
- Liaison with Office of Ombudsman
- Insurances

Workplace Partnership

- Provides a forum for the facilitation of the management of change within the organisation

Human Resources

- Recruitment
- Training and Development
- Staff / Industrial Relations
- Equality Agenda
- Work/Life Balance Initiatives
- Pay and Superannuation
- Staff Support/Welfare

PLANNING & DEVELOPMENT:

- Development Control Service
- Planning Enforcement
- Forward Planning – e.g. County Development Plan, Local Area Plans, Housing Strategy, Retail Strategy
- Development Contribution Scheme
- Urban/Town Renewal Schemes and Village Renewal Initiative
- Conservation, Architectural Heritage, Conservation Grants Scheme.
- Heritage Plan, Indicative Forestry Strategy, Wind Energy Strategy
- Assistance to Community Groups with Heritage Council Grants
- Provision of water and sewerage services through the Small Towns and Villages Initiative

HOUSING

- Acquisition of land for housing purposes
- Building and repair of Local Authority houses
- Planned maintenance programme for Local Authority houses
- Extensions to Local Authority houses in lieu of re-housing.
- Extensions/alterations to Local Authority houses for needs of disabled persons
- Assessment of Housing Needs
- Allocation of Local Authority houses

Appendix 1

- Calculation and collection of Housing Rents and Tenant Purchase Annuities
- Estate management – Liaison with Residents Associations and Pre-Tenancy Training
- House Purchase Annuity Loans
- Shared Ownership Loan Scheme
- Affordable Housing Schemes
- Home Improvement Loans
- Tenant Purchase Scheme
- Mortgage Allowance Scheme
- Sale of Subsidised Sites Scheme
- Disabled Persons and Essential Repairs Grants
- Traveller Accommodation
- Homeless Services
- Voluntary Housing – Capital Assistance, Loan & Subsidy Schemes

ENVIRONMENT, EMERGENCY SERVICES AND CONSUMER AFFAIRS

- Control & regulation of air and water quality.
- Waste management.
- Control of litter.
- Environmental awareness.
- Complaints regarding environment nuisances.
- Fire fighting, fire prevention and civil defence.
- Health & safety.
- Veterinary, animal control and welfare
- Consumer protection.
- Building control.

TRANSPORTATION AND WATER SERVICES

Roads

- Maintenance of county's road network
- Road Works Programme - road reconstruction and surface dressing
- Road signage, metrication & markings
- Road safety - Road Safety Education Programme, school wardens, pedestrian crossings
- Road closures and diversions
- Pavement improvements & traffic calming & management
- Public lighting/traffic lights

- Urban Renewal Schemes
- Speed limit by-laws
- Horticulture, hedge cutting, felling of dangerous trees, trimming of grass verges
- Compulsory Purchase Orders, extinguishment of public rights of way & land acquisition
- FAS schemes
- Hackney licences
- Local Improvement Schemes
- Road drainage, flooding & maintenance of drainage districts
- Management of the annual quotations process

Water Services

- Upgrade and provision of water services and sewage treatment:
- Major and Small Capital Schemes and Serviced Land Initiatives
- Small Towns & Villages Initiatives
- Public Water & Sewerage Schemes
- Water Conservation
- Burial Grounds
- Swimming Pools
- Co-ordination of the Rural Water Programme
- Dangerous Structures
- Group Water Supply Scheme Grants and Individual Well Grants
- Group Sewerage Scheme Grants

FINANCE AND INFORMATION SYSTEMS

Finance

- Process Payroll (wages, salaries and pensions)
- Process all payments
- Collection of Rates/ commercial water/housing loans in conjunction with Revenue Collectors/waterworks caretakers
- Provision of cash office/customer services/area office facilities.
- Debtor Management
- User Support on Financial Management systems within the Council.

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- Systems development, implementation and support.
- Communications infrastructure
- Support enhancements and security
- Data security and integrity
- Disaster Recover

Contact Details

Contact Details for Limerick County Council

Section	Telephone	Fax
Accounts Payable	061 496266	061 496013
Arts Office	061 496498	061 496009
Building Control	061 496387	061 496014
Civil Defence	061 496431	061 496014
Community & Enterprise	061 496454	061 496011
Environment	061 496264	061 496008
Fire	061 496270	061 496007
General Administration /Higher Ed. Grants	061 496291	061 496001
Hackney	061 496261	061 496005
Housing	061 496293	061 496012
Housing Loans	061 496466	061 496001
Human Resources	061 496331	061 496004
Rates/Water Charges	061 496360	061 496001
Roads	061 496233	061 496005
Water Services	061 496326	061 496010
Planning	061 496347 9.30 a.m. - 3.30 p.m.	061 496006
Cash Office	9.30 a.m. - 4.00 p.m.	
Motor Taxation Lower Mallow St, Limerick,	061 316444 9.30 a.m. - 3.30 p.m.	061 318483

Area Offices	Telephone	Fax:	Opening Hours
Newcastle West	069 - 62100	069 62861	9.30 a.m. - 4.30 p.m.
Motor Taxation	069 - 62100	069 62861	9.30 a.m. - 3.30 pm
Rathkeale	069 - 64129	069 63188	9.30 a.m. - 4.30 p.m.
Kilmallock	063 - 98019	063 98599	9.30 a.m. - 4.30 p.m.
Croom	061 - 397212	061 397438	9.30 a.m. - 4.30 p.m.
Annacotty	061 - 331544	061 336738	9.30 a.m. - 4.30 p.m.
Mid-West National Road Design Office Mungret	061 227382	061 226259	9.30 a.m. - 4.30 p.m.

Address: County Hall, Dooradoyle, Co. Limerick.

Tel: 061 496000 • **Fax:** 061 496001 • **Website:** www.lcc.ie

E-mail: secretar@limerickcoco.ie • **Opening Hours:** 9.30 a.m. - 4.30 p.m.



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